Plant Down Time Record

Dayworks

Project	Area	Date
Kept by	**Shift**	**Sheet no.**

Plant on site

Item	Hire or fleet no.	Owned or hired	Hours worked	Hours down	Down (from, to)	Reason	What stopped it	Moved to	Told (who, when)
Total									

For the contractor

Name	Signature	Date

For the client

Name	Signature	Date

Signing confirms the hours each item worked and stood, and why. It does not agree who pays for them.